

Thursday, January 25, 2018
beginning at 5:00 p.m.
Board Room B141

Present: Andy Dhillon
Janelle Dwyer
Stacey Edzerza Fox
Lenora Gates
Gerda Krause
Jeff Lowe
Ian Mass

Brian McGibney
Veda Roodal Persad
Claude Rinfret
Jas Sandhu
Inderpreet Singh
Lane Trotter

Employee Resources: Ian Humphreys, Provost and Vice-President, Academic and Students
Ajay Patel, Vice-President, External Development
Viktor Sokha, Vice-President, Administration and Finance

Guests: Jacqueline Bradshaw, Dean, Faculty of Social Sciences and Management
Eleanor Clarke, Chair, Langara College Administrators' Association
Ghezal Durrani, former Board Member
Lisa Fisher, Director, Communications and Marketing
Michael Koke, Director, Financial Services
Scott McLean, President, Langara Faculty Association
Rose Palozzi, Representative, CUPE Local 15/VMECW
Dorothy Paukste, Director, Enterprise Resource Planning
Dylan Rickard, Associate Director, Financial Services
Larry Xiong, Director, Institutional Research

Recorder: Diana Falcon, Executive Assistant to the Board of Governors

1. MUSQUEAM LAND ACKNOWLEDGMENT

The Board Chair delivered the following acknowledgement that Langara College rests on the land of the Musqueam people:

"I would like to acknowledge the unceded territory of the hə́m̓i"ə" (hun ga mi num) speaking xʷməθkʷəyʹəm (Musqueam) people, on which Langara College is located."

2. CALL TO ORDER

There being a Quorum present, the Board Chair called the meeting to order at 5:00 p.m. He conveyed regrets from those unable to attend, and welcomed all guests and visitors.

3. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with *Board By-Law 200: Code of Conduct and Conflict of Interest*, Board Members were provided an opportunity to declare conflicts of interest for any agenda item that would relate to the ongoing business of the institution. With none declared, the Board Chair proceeded with the meeting.

4. PRESENTATION TO DEPARTING BOARD MEMBER

4.1 Ghezal Durrani

Expressions of appreciation and gratitude were conveyed to student-elected Board member Ghezal Durrani for her contribution to the Board's work over the last three years. On behalf of the Board, the Board Chair presented her with a token of appreciation and she received a round of applause from the Board.

5. WELCOME TO NEW BOARD MEMBERS

5.1 Janelle Dwyer

The Board Chair welcomed new Board Member, Janelle Dwyer, who was appointed effective January 1, 2018. J. Dwyer shared a bit about her background and insight into her interest in serving on the Board. It was noted that she had completed her orientation session and her oath of office had been administered just prior to the Board meeting.

5.2 Ian Mass

The Board Chair welcomed new Board Member, Ian Mass, who was appointed effective January 1, 2018. I. Mass shared a bit about his background and insight into his interest in serving on the Board. It was noted that he had completed his orientation session and his oath of office had been administered just prior to the Board meeting.

6. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved by C. Rinfret and seconded by S. Edzerza Fox

THAT, the Langara College Board approve the agenda and approve/acknowledge the following items on the consent agenda:

6.1 Minutes of the Board meeting held November 23, 2017 - Approved.

6.2 Board Coordinating Committee

a. Minutes of meeting held December 11, 2017 – Acknowledged

6.3 Chair's written report - Acknowledged

6.4 President's written report – Acknowledged

6.5 Board Calendar - Acknowledged

Carried Unanimously.

7. SPECIAL ELECTION

7.1 Election of Board Second Vice Chair

a. Jeff Lowe

The Board Chair advised that two Board Members were not reappointed by government and one of those Board Member's held the position of Second Vice-Chair. In accordance with Section 3.2 (e) of By-law 201 a special election was held to fill the position of Second Vice-Chair for the remainder of the term.

With L. Trotter as Chairperson, the special election for the position of Board Second Vice-Chair took place. L. Trotter advised that an email calling for an Expression of

Interest or Nominations for the Board Second Vice-Chair position was sent to Board Members on January 11, 2018.

L. Trotter advised that J. Lowe was nominated for the Second Vice-Chair position. L. Trotter asked J. Lowe if he would accept the nomination and J. Lowe agreed. L. Trotter then called for other expressions of interest or nominations three more times. There being no further interest or nominations, in accordance with Bylaw 201 J. Lowe was declared Board Second Vice-Chair by acclamation for the remainder of the term effective January 25, 2018.

The President handed the meeting back to the Board Chair.

8. CHAIR'S VERBAL REPORT

The Board Chair highlighted events that he had attended over the past few months and thanked Board Members who represented the Board at recent College events.

9. PRESIDENT'S VERBAL REPORT

L. Trotter expanded on his written report and noted the following:

- I was invited and agreed to participate on the Business Council of BC's recently established Innovation and Productivity Committee. The Committee will work on public policy issues relevant to building a more productive and innovative economy in Canada and British Columbia, with focus on: (1) Influencing and leveraging the federal government's new innovation strategy and related programs, and (2) focusing on opportunities to develop significant, innovation-based industrial clusters in BC, linked to the federal government's stated desire to support a handful of innovation-based "super-clusters".
- On December 14, 2017, I attended the graduation ceremony for approximately 30 Yunnan senior administrators who attended Langara between September and December 2017 to complete a three-month Certificate in the Higher Education Strategic Leadership and Management Program. Also in attendance were representatives from the Education Office of the Chinese Consulate.
- On January 15, 2018 I attended the government's announcement, made by Minister Mark and President Petter at SFU, on expanding technology programming in the province. The government announced a new investment of \$4.4M into technology-related education.
- On January 16, 2018, the Board Chair and I attended a dinner meeting for the High Commissioner of India to Canada, representatives from the Consulate General of India (Vancouver), and various community leaders. The dinner provided an opportunity to discuss various issues and strategies to strengthen relationships with India.

10. COMMITTEE REPORTS/ RECOMMENDATIONS/ APPROVALS

10.1 Audit and Finance Committee

a. Minutes of Meeting held December 5, 2017

C. Rinfret highlighted the minutes of the Audit and Finance Committee meeting held on December 5, 2017, attached to the agenda for information.

b. Minutes of Meeting held January 15, 2018

C. Rinfret highlighted the minutes of the Audit and Finance Committee meeting held on January 15, 2018, attached to the agenda.

[It was noted that E. Clarke left the meeting at 5:35 p.m.]

a. Audit Plan for 2017/18

C. Rinfret advised that KPMG presented their audit plan for the college for the fiscal year 2017-2018, and noted the following:

- Fees remain the same except for an increase at the rate of inflation.
- This year's audit should be conducted similar to previous years.
- Testament of financial stability of the college.
- C. Rinfret provided an explanation of what materiality is in response to a Board member's question.

Discussion ensued and Board Members questions were answered.

It was moved by C. Rinfret and seconded by A. Dhillon

THAT, the 2017-18 Audit Plan be approved.

Carried Unanimously.

b. Strategic Plan 2-Year Update

A. Patel, L. Fisher and L. Xiong made a presentation on the two-year update of Langara College's Strategic Plan (attached to the agenda and distributed at the table for information). The update highlighted the college's progress in achieving the strategic initiatives and demonstrates progress towards achieving its targets. The college has substantially achieved its thematic priority of financial sustainability in support of academic excellence and it was noted that going forward, the college will shift its focus from financial to institutional sustainability. The college's Vision 2020 categories of Organizational Sustainability, People and Culture, Communities, and Relevant, Innovative and High-Quality Programming and the progress on each of the metrics was highlighted. Discussion ensued and Board Members questions were answered.

[It was noted that L. Fisher and L. Xiong left the meeting at 6:00 p.m.]

c. Third Quarter Financial Summary to December 31, 2017

M. Koke highlighted the memo attached to the agenda for information and responded to Board members questions.

10.2 Governance and Nominating Committee

a. Committee Membership

S. Edzerza Fox advised that the two Board Members who were not reappointed by government have left vacancies on the Governance and Nominating Committee. She advised that Janelle Dwyer, Ian Mass, and Veda Roodal Persad have all agreed to join the GNC, and as a matter of record,

It was moved by S. Edzerza Fox and seconded by C. Rinfret

THAT, Janelle Dwyer, Ian Mass and Veda Roodal Persad be added as members of the Governance and Nominating Committee and THAT, Jeff Lowe be added as a member of the Audit and Finance Committee.

Carried Unanimously.

11. EDUCATION COUNCIL REPORTS

The Board Chair reminded Board Members of Section 23 of the BC College and Institute Act that requires Education Council to advise the board on the development of educational policy.

11.1 Report of Meeting held on November 21, 2017

The Education Council Chair elaborated upon the summary report of the meeting held on November 21, 2017 attached to the agenda for information. She noted that the Academic Governance Council is a council of all the Education Council chairs in BC.

11.2 Report of Meeting held December 19, 2017

The Education Council Chair elaborated upon the summary report of the meeting held on December 19, 2017 attached to the agenda for information. She highlighted a newly developed Social Service Worker program in Gerontology noting that the program will prepare students to pursue a variety of healthcare and social service careers in the growing field of gerontology.

In response to a Board members question if the Gerontology program could result in a university program, it was noted that it is a stand-alone program generally taken by people already in the workplace. Although not high priority, the possibility could be explored in the future.

Continuing Studies continues to be as up-to-date as possible which has resulted in the discontinuation of a program no longer generating interest.

It was moved by B. McGibney and seconded by V. Roodal Persad

THAT, the Education Council Summary Reports for the meetings held on November 21st and December 19, 2017, be received for information.

Carried Unanimously.

12. BOARD MEMBER REPORTS

There was no report.

13. CONSTITUENT GROUP REPORTS

There was no report.

14. VISITOR'S COMMENTS

There was no report.

15. NEXT MEETING AND ADJOURNMENT

15.1 Next Meeting - Thursday, March 22, 2018

The next Board of Governors meeting is scheduled for **Thursday, March 22, 2018.**

15.2 CONCLUSION

It was moved by J. Lowe and seconded by I. Mass

THAT, the meeting be concluded at 6:10 p.m.

Carried Unanimously.

Jas Sandhu
Chair, Board of Governors

Lane Trotter
President and CEO